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ABSTRACT

The report presents general information and statistical data about schools, their staffs and students, as well as administrative staff data concerning Montgomery County Public Schools, Maryland (MCPS). The data are generated from existing computer files to reduce the response burden of school personnel; to assure standard definitions, formats, and statistical procedures to generate data uniformly; and to provide a reference for those who need accurate consolidated data to conduct planning and decision-making activities. This sixth annual report is organized as follows: (1) purpose and organization of the report; (2) selected data about the county and the school system; (3) seven summaries of school profiles; (4) administrative area summary profiles; (5) profiles for the county school system administrative offices and departments; and (6) a list of specialized statistical reports about MCPS. (DWH)

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**MONTGOMERY COUNTY
PUBLIC SCHOOLS
ROCKVILLE, MARYLAND**

**Statistical
Profiles**

1983-84

January, 1984

WILMER S. CODY
Superintendent of Schools

Prepared by the Department of Educational Accountability

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STATISTICAL PROFILES

1983-84

By

Dr. Stephen Checkon

Mrs. Roberta Strigel

and

Mrs. Constance Mitchell

Division of Administrative Analysis and Audits
Clifford M. Baacke, Director

Department of Educational Accountability
Dr. Steven M. Frankel, Director

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I. INTRODUCTION

STATISTICAL PROFILES: 1983-84

This report is one of two companion reports, the Annual Test Report and the Statistical Profiles, issued by the Department of Educational Accountability. Together they provide a set of comprehensive information about Montgomery County Public Schools (MCPS) for use by the Board of Education, school system staff, county government, and the public. The Annual Test Report documents and analyzes systemwide testing results on a school-by-school basis. The Statistical Profiles reports general information and statistical data about schools, their staffs and students, as well as staff data concerning MCPS administrative offices.

Virtually all of the data elements reported in the Statistical Profiles are available in other official school system reports. A list of these specialized statistical reports about MCPS is included in Section VII. Providing the data in a single document, however, serves three important purposes:

- o Reducing the response burden formerly required of school personnel by including in one document much of the data commonly requested of schools
- o Assuring standard definitions, formats, and statistical procedures to generate the data uniformly across all schools and administrative units
- o Providing a reference for MCPS staff, members of the Board of Education, the County Council, and other government agencies which need accurate consolidated data to conduct their ongoing planning and decision-making activities

The data in this report are generated from existing computer files and central office reports and required no additional data collection directly from schools. Though there are many advantages in drawing the data from existing files, there are disadvantages as well. Each of the data sources was designed to serve specific purposes, generally unrelated to publication of the Statistical Profiles. When all of these sources are pulled together, the differences among them lead to apparent discrepancies. The selection of the data categories the form of the statistics reported, and "as of" dates for data are examples of areas where differences occur.

This report is the sixth annual issue. Although all issues have a similar format, efforts have been made to improve each successive publication through improved data collection and storage, fewer manual calculations, and better explanation of differences where they appear. In addition, the kinds of entries are modified or added to each year when the change appears to present a more accurate picture of the school system or will otherwise benefit the user. This year two such changes are made. (1) Average Pupil Attendance is now reported for the entire previous school year rather than for the month of October of the current year. (2) Mobility Rate has been revised to include all student entries and withdrawals over 12 months except first entries into any school--usually Head Start and Kindergarten; and transfer from another MCPS school because of promotion. It is now called "student mobility." Both of these changes result in a more accurate picture of the school system; neither statistic is comparable to that reported in previous years.

Tables 4-7 show the county's range and distribution of values for a selected set of the data elements for elementary, middle, junior/intermediate, and senior high schools. Comparing the data elements for any one school with these distributions will enable the reader to note differences among schools and whether a particular school is high, average, or low within that distribution.

The data elements reported in the school and alternative center summaries and individual profiles, Sections III and IV, may be categorized as student characteristics and enrollment data, staff characteristics and positions, and general information. The school profiles report two years of data, 1982-83 and 1983-84, for both students and staff.

The student data include enrollment totals and minority group membership distributions as of September 30, 1983. Proportions of students by sex are not included because they were predictably close to 50 percent in all schools. This data element is included for the alternative centers' student population where this generality did not apply.

The staff data include the number of positions in full-time-equivalents (FTE) as well as the number of persons (N) occupying those positions as of December 1, 1983. Staff serving in more than one school or position are shown in each school or position in terms of actual FTEs allocated where possible. The major exception is for speech pathologists, who, in many cases, are shown only in their base schools. Staff characteristics reported are the highest degree attained, years of experience, ethnic background, and sex.

The general information data elements reported for each school are percentage of average daily attendance, percentage of students transported, mobility of students, student/professional staff ratio, length of the marking period, hours in the school day, school enrollment capacity, the number of rooms, the cost of property destruction, and the feeder-receiving school patterns for September, 1983. Average class size is reported for the elementary schools only.

Profiles for the administrative offices and departments, Section V, include staff information analogous to that reported for the schools and alternative centers. Each profile names the department director or the office associate superintendent and states to whom this person reports in the administrative structure.

The data elements and their sources and definitions follow:

DEFINITIONS OF TERMS AND DATA ELEMENTS

ALTERNATIVE CENTER	<u>Definition:</u>	An MCPS school providing programs for children with special education needs. Statistical profiles are included for those centers that report their enrollment and attendance as independent units and are, therefore, listed in the <u>MCPS Official Enrollment Report for September 30, 1983.</u>
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	<u>Source:</u>	<u>MCPS Directory 1983-84 (November 1983)</u>
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1. Average daily attendance and student mobility have been redefined; they are not comparable to that reported previously.

DEFINITIONS OF TERMS AND DATA ELEMENTS Continued

ENROLLMENT CAPACITY	<u>Definition:</u>	The estimated number of students that can be accommodated in the building, based on an allocation of space for different grades and types of programs
	<u>Source:</u>	<u>1983 Update of the 15-Year Comprehensive Master Plan for Educational Facilities,</u> Department of Educational Facilities Planning and Development
ETHNIC BACKGROUND	<u>Definition:</u>	The number and percentage of students enrolled on September 30, 1982, and September 30, 1983, based on categories of race/ethnic categories established by the U.S. Department of Health and Human Services
	<u>Source:</u>	<u>Official Minority Group Membership of Pupils Report as of September 30, 1982 and September 30, 1983</u>
FEEDER SCHOOL	<u>Definition:</u>	A school which sends its students to another school for the next higher grade level (e.g., an elementary school that "feeds" a junior high school by sending its sixth graders to the junior high for seventh grade) The percentage of the students in the highest grade who are projected to leave the feeder school to attend the school being profiled is also shown.
	<u>Source:</u>	<u>1983 Update of the 15-Year Comprehensive Master Plan for Educational Facilities,</u> Department of Educational Facilities Planning and Development
HOURS OF SCHOOL DAY	<u>Definition:</u>	The time during which the school is open for classes. This is given as the beginning and ending time of the school day for students.
	<u>Source:</u>	Office of the Deputy Superintendent of Schools
MARKING PERIOD	<u>Definition:</u>	The number of weeks in each report card grading cycle
	<u>Source:</u>	Office of the Deputy Superintendent of Schools

DEFINITIONS OF TERMS AND DATA ELEMENTS Continued

STUDENT MOBILITY (SM) ¹	<u>Definition:</u>	This ratio, expressed as a percentage, is calculated as: $\text{Student Mobility (SM)} = \frac{\text{total no. of student entries \& withdrawals}}{\text{official total annual enrollment}}$
	<u>Source:</u>	Department of Educational Accountability; data from the <u>MCPS Annual Report of Enrollment, Attendance, and Promotions, August 1983, for the 1982-83 school year</u>
NUMBER OF ROOMS	<u>Definition:</u>	The estimated number of classrooms in the building, based on an allocation of building space for different grades and types of programs
	<u>Source:</u>	<u>1983 Update of the 15-Year Comprehensive Master Plan for Educational Facilities, Department of Educational Facilities Planning and Development</u>
OFFICE	<u>Definition:</u>	An administrative unit headed by the superintendent or an associate superintendent
	<u>Source:</u>	<u>MCPS Directory 1983-84 (November 1983) Office of the Deputy Superintendent of Schools</u>
POSITION CATEGORY ²	<u>Definition:</u>	A logical consolidation, by job role, of the position classifications in effect July 1, 1982, for the 1982-83 data and July 1, 1983, for the 1983-84 data
	<u>Source:</u>	Personnel Department list of personnel classifications for MCPS Positions reported were identified from two personnel files: (1) The Personnel Master File and (2) the Position Control File. The computer program identified the required data, based on current staff in the positions (as of December 1, 1983).

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- Note: 1. This new calculation is not comparable to the Mobility Rate of previous years because it now includes all student entries and withdrawals for the entire year except first entries into any school--usually Head Start, Kindergarten, and transfer from another MCPS school because of promotion.
2. Selected position classifications within position category follow the listing of definitions (page 9).

DEFINITIONS OF TERMS AND DATA ELEMENTS Continued

PROPERTY DESTRUCTION (\$)	<u>Definition:</u>	Total gross loss; glass breakage, theft and miscellaneous destruction (excluding fire damage) for the 1982-83 school year
	<u>Source:</u>	School Security office as of June 30, 1983
PUPILS TRANSPORTED	<u>Definition:</u>	The percentage of pupils bused to school
	<u>Source:</u>	MCPS Transportation Report (Run date October 10, 1983)
RECEIVING SCHOOL	<u>Definition:</u>	<p>A school which receives students from another school for promotion to a higher grade (e.g., a junior high school that receives elementary school students promoted from the sixth to the seventh grade)</p> <p>The percentage of students in the highest grade of the feeder school who are projected to attend the receiving school is also shown.</p>
	<u>Source:</u>	<u>1983 Update of the 15-Year Comprehensive Master Plan for Educational Facilities,</u> Department of Educational Facilities Planning and Development
SCHOOL	<u>Definition:</u>	An MCPS building which houses a program of elementary or secondary education. Statistical profiles are included for all schools for which enrollment is listed in the <u>MCPS Official Enrollment Report</u> for September 30, 1983, and for schools closed at the end of the 1982-83 school year.
	<u>Source:</u>	<u>MCPS Directory 1983-84</u> (November 1983) and the 1983-84 Listing of Montgomery County Public Schools (available from the Department of Information)

DEFINITIONS OF TERMS AND DATA ELEMENTS Continued

STAFF CHARACTERISTICS	<u>Definition.</u>	Four characteristics of staff as listed in the Personnel Master File are reported for 1982-83 and 1983-84. These characteristics are: Highest Degree Status: The highest degree, or degree equivalent, recorded for the staff. This data element is recorded and kept up to date for professional staff but not for supporting services. For this reason it is not reported for supporting services staff and is indicated by DATA NOT AVAILABLE notations. Office/Department Total is not determined because of INSUFFICIENT DATA. Years of Experience: The total number of years of experience credited to staff members according to the Personnel Master File. For supporting services staff, this reflects number of years of experience in MCPS. For professional staff, this reflects the number of years of creditable experience prior to working with MCPS plus years of experience with MCPS. Sex: The sex of staff members as recorded in the Personnel Master File Ethnic Background: The racial group membership of staff members as recorded in the Personnel Master File <u>Source:</u> A computer run, based on the Personnel Master File and Position Control File as of December 1, 1983
STUDENT PROFESSIONAL STAFF RATIO	<u>Definition:</u>	The student professional staff ratio: <u>weighted enrollment (September 30, 1983)*</u> number of professional staff** *1/2 times (half-day kindergarten enrollment) + (full-day kindergarten enrollment) + (regular enrollment in Grades 1-12) + 0 times (special education and Head Start enrollment) **All school-based professional staff except those positions classified as special education, Head Start, resource room, or special needs teachers

SELECTED POSITION CLASSIFICATIONS BY POSITION CATEGORY

PROFESSIONAL STAFF

Classroom Teachers

Classroom Teachers
Teacher - Work-Oriented Curriculum
Teacher - Kindergarten
Teacher - Special Assignment
Teacher - Special Projects
Resource Teachers
Administrative and Supervisory Teachers
Teacher - Athletic Director
Teacher - Special Subjects

Special Education Teachers

Teacher - Orthopedic
Teacher - Vision
Teacher - Auditory
Teacher - Special Education

Head Start Teachers

Reading/Disadvantaged Teachers

Teacher - Reading
Teacher - Disadvantaged

Resource Room Teachers

Teacher - Special Education Resource
Teacher
Teacher - Diagnostic and Prescriptive

Art, Music, P.E. Teachers

Teacher - Art
Teacher - Vocal Music
Teacher - Physical Education

Instrumental Music Teachers

Special Needs Teachers

Student Resource Teacher
Alternative Programs Teacher

ESOL Teachers

Teachers of English for Speakers of
Other Languages

Principal/Assistant Principal

Principal
Assistant Principal
Coordinator (A & S)
Director, Secondary Learning Center
Assistant Director, Secondary Learning
Centers
Director, Bridge School

Other Professional Staff

Other Teacher Classifications
Media Specialist
Counselor
Speech Pathologist
Special Assistant to Superintendent
Director, Division ESOL/Bilingual
Director, Division of Special Education
Supervisor, Outdoor Education Programs
QIE Project Supervisor
Supervisor, Services for the Physically
Handicapped
Supervisor-Group Home Services
Assistant Supervisor, Special Services
Coordinator, Secondary P.E. & Athletics
Coordinator, Vocational Trades Program
Coordinator, School Library Media
Program
Coordinator, Educational Services
Human Relations Specialists
Evaluation and Selection Specialists

SELECTED POSITION CLASSIFICATIONS BY POSITION CATEGORY (Continued)

SUPPORTING SERVICES STAFF

Aides

All positions in the general classification of library or instructional services, including Safety and Security Assistants

Custodial, Cafeteria, and Similar Positions

All positions in the general classification of building service and cafeteria

Secretarial, Business, and Similar Positions

All positions in the general classification of secretarial, clerical, and allied; and business, fiscal, and staff services

II. PLANNING PROJECTIONS AND VARIABLE DISTRIBUTIONS

TABLE 2

Student Enrollment: 1979-80 To 1984-85 School Years

Student Enrollment	School Year					Projected 1984-85
	1979-80	1980-81	1981-82	1982-83	1983-84	
TOTAL	102,519	98,843	95,587	92,517	91,030	90,341
Special Education						
Grades 1-6	1,270	1,280	1,301	1,262	1,263	1,324
Grades 7-12	1,117	1,315	1,400	1,430	1,460	1,611
EEEP*	-	-	59	57	58	60
Head Start	711	787	829	788	766	800
Kindergarten	5,348	5,271	5,128	5,402	5,356	5,643
Regular Enrollment						
Grades 1-6	41,127	39,227	36,909	34,889	34,297	34,449
Grades 7-12	51,945	49,874	48,740	47,364	46,526	45,171
Special Schools	1,001	1,089	1,221	1,325	1,304	1,283

*EEEP - Extended Elementary Education Program.

SOURCES: MCPS Official Enrollment Reports, 1979-83. Department of Educational Accountability.

Enrollment Forecast for September 30, 1984, a memorandum from George W. Fisher, Director, Department of Educational Facilities Planning and Development, to all MCPS principals and staff involved November 4, 1983.

TABLE 3

Planning Projections of Selected Socioeconomic Variables

Montgomery County

1980, 1985, and 1990

Calendar Years	1980	1985 (Projected)	1990 (Projected)
Population	579,053	587,000	621,300
Average Income (Est.)			
Household	\$37,800	\$52,500	\$67,500
Per Capita	\$13,500	\$20,200	\$27,000
Housing Units	216,200	225,100	247,400

Source: Brief Socio-Economic Facts About Montgomery County, Maryland.
Office of Economic Development Montgomery County Government,
June 1982.

TABLE 4
Distributions of Selected Variables for MCPS
Elementary Schools (100)

1983-84

School Characteristics	Median	Minimum Value	Interquartile Range*	Maximum Value
Total Enrollment (N)	389	188	324 - 479	763
Minority Enrollment (%)	25.1	4.0	17.5 - 38.7	86.2
Student/Professional Staff Ratio (N)	17.3	10.1	16.1 - 18.5	20.6
Average Class Size (N)	25.6	19.3	24.7 - 26.5	27.6
**Average Pupil Attendance (%)	94.5	91.0	93.8 - 95.0	96.0
**Student Mobility (%)	47.2	24.1	36.6 - 56.3	80.9
Pupils Transported (%)	54.5	0.3	42.3 - 75.3	99.5
Professional Staff Years of Experience: 4 or less (%)	7.1	0.0	3.8 - 11.1	25.0
Professional Staff Ethnic Background: Minority (%)	10.8	0.0	6.5 - 17.6	35.5
Sex of Professional Staff: Male (%)	15.4	0.0	12.0 - 19.2	31.7
**Property Destruction (\$)	718	13	292 - 1366	3601

*Interquartile range is the range of the middle 50 percent of the schools.
 **Average Pupil Attendance, Student Mobility and Property Destruction include figures for the five schools closed in June 1983 (see Table 1).

TABLE 5
Range of Selected Variables for MCPS
Middle Schools (3)

1983-84

School Characteristics	Minimum Value	Maximum Value
Total Enrollment (N)	866	924
Minority Enrollment (%)	14.4	32.2
Student/Professional Staff Ratio (N)	15.3	16.9
Average Pupil Attendance (%)	92.0	93.8
Student Mobility (%)	16.1	36.4
Pupils Transported (%)	68.8	98.3
Professional Staff Years of Experience: 4 or less (%)	4.8	10.0
Professional Staff Ethnic Background: Minority (%)	3.2	26.7
Sex of Professional Staff: Male (%)	35.0	45.2
Property Destruction (\$)	2911	4302

TABLE 6
Distributions of Selected Variables for MCPS
Junior High/Intermediate Schools (19)

1983-84

School Characteristics	Median	Minimum Value	Interquartile Range*	Maximum Value
Total Enrollment (N)	849	525	702 - 995	1185
Minority Enrollment (%)	24.8	4.9	18.1 - 35.7	65.7
Student/Professional Staff Ratio (N)	16.1	13.7	15.2 - 16.5	16.9
**Average Pupil Attendance (%)	93.3	91.1	92.9 - 94.2	95.1
**Student Mobility (%)	31.3	16.9	23.7 - 33.1	52.6
Pupils Transported (%)	69.6	6.7	43.9 - 81.8	97.5
Professional Staff Years of Experience: 4 or less (%)	8.8	2.9	5.8 - 11.8	16.3
Professional Staff Race/Ethnic Background: Minority (%)	11.9	5.5	7.2 - 17.3	27.5
Sex of Professional Staff: Male (%)	40.4	29.4	35.6 - 47.3	57.1
**Property Destruction (\$)	2904	695	1653 - 3713	6621

*Interquartile range is the low and high "score" for the middle 50 percent of the schools.

**Average Pupil Attendance, Student Mobility and Property Destruction include figures for two schools closed in June 1983 (see Table 1).

TABLE 7
Distributions of Selected Variables for MCPS
Senior High Schools (22)

1983-84

School Characteristics	Median	Minimum Value	Interquartile Range*	Maximum Value
Total Enrollment (N)	1293	697	1090 - 1673	1974
Minority Enrollment (%)	20.1	7.5	14.6 - 32.3	63.1
Student/Professional Staff Ratio (N)	16.7	13.6	15.6 - 17.6	20.1
Average Pupil Attendance (%)	91.1	85.6	90.1 - 91.9	93.9
Student Mobility (%)	25.4	17.1	20.8 - 31.5	49.2
Pupils Transported (%)	48.8	12.7	31.4 - 66.6	98.8
Professional Staff Years of Experience: 4 or less (%)	6.5	1.1	3.7 - 7.9	14.9
Professional Staff Ethnic Background: Minority (%)	10.5	1.3	7.7 - 12.9	22.6
Sex of Professional Staff: Male (%)	47.8	40.3	44.2 - 51.7	60.5
Property Destruction (\$)	10099	1851	5750 - 13367	28169

*Interquartile range is the low and high "score" for the middle 50 percent of the 22 schools.

III. COUNTY COMPOSITE PROFILES

IV. ADMINISTRATIVE AREAS AND SCHOOLS

ALTERNATIVE CENTER PROFILE

COORDINATOR
Mr. Vernon Behanna

Carl Sandburg Learning Center (215)
451 Meadow Hall Drive
Rockville, MD 20851
Telephone: (301) 762-2607

HOURS OF SCHOOL DAY
9:45 - 3:45 (M T W F)
9:45 - 12:00 (Th)

PUPIL DATA

Average Pupil Attendance.					93.5%	Pupils Transported.					99.0%
Student Mobility.					20.2						
Enrollment	1982 - 83		1983 - 84			Student Characteristics	1982 - 83		1983 - 84		
	N	%	N	%			N	%	N	%	
GRAND TOTAL	93	100.0	102	100.0		GRAND TOTAL	93	100.0	102	100.0	
Elementary.	87	93.5	94	92.2		ETHNIC BACKGROUND					
Secondary	6	6.5	8	7.8		White	67	72.0	66	64.7	
						American Indian . .	0	0.0	0	0.0	
						Asian	3	3.2	4	3.9	
						Black	18	19.4	21	20.6	
						Hispanic.	5	5.4	11	10.8	
						TOTAL MINORITY. . .	26	28.0	36	35.3	
SEX											
						Male.	66	71.0	74	72.5	
						Female.	27	29.0	28	27.5	

STAFF DATA

Positions Allocated	1982 - 83		1983 - 84		Staff Characteristics	Professional Staff		Supporting Services	
	N	FTE	N	FTE		1982 - 83	1983 - 84	1983 - 84	
						N %	N %	N %	
TOTAL NUMBER OF POSITIONS	44	38.4	46	39.4	STAFF TOTAL	22 100.0	24 100.0	22 100.0	
Special Education Teachers .	15	14.5	15	14.5	HIGHEST DEGREE STATUS				
Reading, Disadvantaged Teachers	0	0.0	0	0.0	No Degree.	0 0.0	0 0.0		
Art, Music, P. E. Teachers .	0	0.0	0	0.0	Bachelor's	6 27.3	6 25.0		
Principal/Asst. Principal. .	1	1.0	1	1.0	Master's	10 45.5	13 54.2		
Other Professional Staff . .	6	5.5	8	6.5	Master's + 30. . . .	6 27.3	5 20.8		
TOTAL PROFESSIONAL STAFF . .	22	21.0	24	22.0	Doctoral	0 0.0	0 0.0		
Aides (Classrooms, Instructional Materials Center, and Security). . .	16	12.8	16	12.8	YEARS OF EXPERIENCE				
Secretarial, Business and Similar Positions. . .	2	1.5	2	1.5	4 or less.	7 31.8	6 25.0	8 36.4	
Custodial, Cafeteria and Similar Positions.	4	3.1	4	3.1	5 - 14	11 50.0	11 45.8	13 59.1	
TOTAL SUPPORTING SERVICES STAFF	22	17.4	22	17.4	15 - 24.	3 13.6	6 25.0	1 4.5	
					25 - 34.	1 4.5	1 4.2	0 0.0	
					35 or more	0 0.0	0 0.0	0 0.0	
					ETHNIC BACKGROUND				
					White.	20 90.9	22 91.7	19 86.4	
					Minority	2 9.1	2 8.3	3 13.6	
					SEX				
					Male	4 18.2	4 16.7	4 18.2	
					Female	18 81.8	20 83.3	18 81.8	

OTHER DATA

Marking Period	9 Weeks
Enrollment Capacity. . . .	120
Number of Rooms.	12
Property Destruction	\$1033

ALTERNATIVE CENTER PROFILE

A

PRINCIPAL
Mr. Joseph Kitzinger

Stephen Knolls School (799)
10731 St. Margaret's Way
Kensington, MD 20895
Telephone: (301) 942-4847

HOURS OF SCHOOL DAY
9:00 - 3:00

PUPIL DATA

Average Pupil Attendance. 83.1%
Student Mobility. 50.5%

Pupils Transported. 85.8%

Enrollment	1982 - 83		1983 - 84	
	N	%	N	%
GRAND TOTAL	154	100.0	148	100.0

Student Characteristics	1982 - 83		1983 - 84	
	N	%	N	%
GRAND TOTAL	154	100.0	148	100.0

Elementary.	80	51.9	72	48.6
Secondary.	74	48.1	76	51.4

ETHNIC BACKGROUND				
White	110	71.4	100	67.6
American Indian . .	2	1.3	2	1.4
Asian	7	4.5	8	5.4
Black	23	14.9	30	20.3
Hispanic.	12	7.8	8	5.4
TOTAL MINORITY. . .	44	28.6	48	32.4

SEX				
Male.	80	51.9	77	52.0
Female.	74	48.1	71	48.0

STAFF DATA

Positions Allocated	1982 - 83		1983 - 84	
	N	FTE	N	FTE
TOTAL NUMBER OF POSITIONS	63	56.3	60	54.4
Special Education Teachers .	16	15.5	16	15.0
Reading, Disadvantaged Teachers	1	1.0	1	1.0
Art, Music, P. E. Teachers .	2	1.5	2	1.5
Principal/Asst. Principal. .	2	2.0	2	2.0
Other Professional Staff . .	12	10.7	11	10.2
TOTAL PROFESSIONAL STAFF . .	33	30.7	32	29.7

Aides (Classrooms, Instructional Materials Center, and Security). . .	24	20.3	22	19.4
Secretarial, Business and Similar Positions. . .	2	2.0	2	2.0
Custodial, Cafeteria and Similar Positions.	4	3.3	4	3.3
TOTAL SUPPORTING SERVICES STAFF	30	25.6	28	24.7

Staff Characteristics	Professional Staff		Supporting Services	
	1982 - 83		1983 - 84	
STAFF TOTAL	N	%	N	%
	33	100.0	32	100.0
HIGHEST DEGREE STATUS				
No Degree. . .	0	0.0	0	0.0
Bachelor's . .	12	36.4	12	37.5
Master's . . .	6	18.2	4	12.5
Master's + 30.	14	42.4	15	46.9
Doctoral . . .	1	3.0	1	3.1

DATA
NOT
AVAILABLE

YEARS OF EXPERIENCE						
4 or less. . .	8	24.2	6	18.7	13	46.4
5 - 14	18	54.5	19	59.4	11	39.3
15 - 24. . . .	4	12.1	3	9.4	4	14.3
25 - 34. . . .	3	9.1	4	12.5	0	0.0
35 or more . .	0	0.0	0	0.0	0	0.0

ETHNIC BACKGROUND						
White.	31	93.9	30	93.8	24	85.7
Minority	2	6.1	2	6.2	4	14.3

SEX						
Male	6	18.2	6	18.7	6	21.4
Female	27	81.8	26	81.3	22	78.6

OTHER DATA

Marking Period	Fall/Spring Conferences
Enrollment Capacity.	190
Number of Rooms.	19
Property Destruction	\$1272

ALTERNATIVE CENTER PROFILE

PRINCIPAL
Mr. Alan Thormeyer

Edward U. Taylor Center (911)
19501 White Grounds Road
Boyd, MD 20841
Telephone: (301) 972-0300

HOURS OF SCHOOL DAY
9:45 - 3:45 (M T W F)
9:45 - 1:00 (Th)

PUPIL DATA

Average Pupil Attendance.	83.7%	Pupils Transported.	79.8%
Student Mobility.	58.3%		
	1982 - 83	1983 - 84	
Enrollment	N %	N %	
GRAND TOTAL	96 100.0	92 100.0	
Head Start.	17 17.7	16 17.4	
Elementary.	70 72.9	71 77.2	
Secondary	9 9.4	5 5.4	
	Student	1982 - 83	1983 - 84
	Characteristics	N %	N %
GRAND TOTAL	96 100.0	92 100.0	
	ETHNIC BACKGROUND		
White	75 78.1	70 76.1	
American Indian . .	0 0.0	0 0.0	
Asian	2 2.1	6 6.5	
Black	16 16.7	15 16.3	
Hispanic.	3 3.1	1 1.1	
TOTAL MINORITY. . .	21 21.9	22 23.9	
	SEX		
Male.	60 62.5	64 69.6	
Female.	36 37.5	28 30.4	

STAFF DATA

Positions Allocated	1982 - 83	1983 - 84	Professional Staff	Supporting Services
	N FTE	N FTE	1982 - 83	1983 - 84
TOTAL NUMBER OF POSITIONS	31 26.2	31 25.4	17 100.0	14 100.0
Special Education Teachers .	9 8.0	10 8.5		
Head Start Teachers.	1 0.8	1 0.8		
Reading, Disadvantaged Teachers	0 0.0	0 0.0		
Art, Music, P. E. Teachers .	0 0.0	0 0.0		
Principal/Asst. Principal. .	1 1.0	1 1.0		
Other Professional Staff . .	6 4.5	5 3.6		
TOTAL PROFESSIONAL STAFF . .	17 14.3	17 13.9		
Aides (Classrooms, In-structional Materials Center, and Security). . .	10 8.4	10 8.0		
Secretarial, Business and Similar Positions. . .	1 1.0	1 1.0		
Custodial, Cafeteria and Similar Positions.	3 2.5	3 2.5		
TOTAL SUPPORTING SERVICES STAFF	14 11.9	14 11.5		
			HIGHEST DEGREE STATUS	
			No Degree.	0 0.0
			Bachelor's	3 17.6
			Master's	10 58.8
			Master's + 30. . . .	4 23.5
			Doctoral	0 0.0
			YEARS OF EXPERIENCE	
			4 or less.	4 23.5
			5 - 14	11 64.7
			15 - 24.	2 11.8
			25 - 34.	0 0.0
			35 or more	0 0.0
			ETHNIC BACKGROUND	
			White.	16 94.1
			Minority	1 5.9
			SEX	
			Male	2 11.8
			Female	15 88.2

OTHER DATA

Marking Period	9 Weeks
Enrollment Capacity.	80
Number of Rooms.	8
Property Destruction	\$37

V. OFFICES AND DEPARTMENTS

OFFICE PROFILE

0

OFFICE OF THE BOARD OF EDUCATION
Educational Services Center, Room 124
Telephone: (301) 279-3301

Ombudsman/Staff Assistant to the Board: Mr. Thomas S. Fess

The Ombudsman Reports to the Board of Education and to the Superintendent of Schools

STAFF ALLOCATIONS

Positions	Office Total			
	1982 - 83		1983 - 84	
	N	FTE	N	FTE
TOTAL	7	6.5	7	6.5
Administrative and Supervisory Staff.	1	1.0	1	1.0
Teacher Specialists	0	0.0	0	0.0
Supporting Services	6	5.5	6	5.5

STAFF CHARACTERISTICS

Staff Characteristics 1983 - 84	Office Total		Administrative and Supervisory		Teacher Specialists		Supporting Services	
	N	%	N	%	N	%	N	%
STAFF TOTAL.	7	100.0	1	14.3	0	0.0	6	85.7
HIGHEST DEGREE STATUS*								
No Degree			0	0.0	0	0.0		
Bachelor's			0	0.0	0	0.0		
Master's			1	14.3	0	0.0		
Master's + 30.			0	0.0	0	0.0		
Doctoral			0	0.0	0	0.0		
								DATA NOT AVAILABLE
YEARS OF EXPERIENCE								
4 or less.	1	14.3	0	0.0	0	0.0	1	14.3
5 - 14	4	57.1	0	0.0	0	0.0	4	57.1
15 - 24.	2	28.6	1	14.3	0	0.0	1	14.3
25 - 34.	0	0.0	0	0.0	0	0.0	0	0.0
35 or more	0	0.0	0	0.0	0	0.0	0	0.0
ETHNIC BACKGROUND/SEX								
White Male	2	28.6	1	14.3	0	0.0	1	14.3
Minority Male.	0	0.0	0	0.0	0	0.0	0	0.0
White Female	4	57.1	0	0.0	0	0.0	4	57.1
Minority Female.	1	14.3	0	0.0	0	0.0	1	14.3

*Supporting services staff data is not available for Highest Degree Status; thus, Office Total is not determined.

OFFICE PROFILE

OFFICE OF THE SUPERINTENDENT OF SCHOOLS
Educational Services Center, Room 122
Telephone: (301) 279-3381

Superintendent of Schools: Dr. Wilmer S. Cody

The Superintendent Reports to the Board of Education

STAFF ALLOCATIONS

Positions	Office Total				Office of the Superintendent		Office of the Deputy Superintendent	
	1982 - 83		1983 - 84		1983 - 84		1983 - 84	
	N	FTE	N	FTE	N	FTE	N	FTE
TOTAL	21	20.4	17	16.9	5	5.0	12	11.9
Administrative and Supervisory Staff. .	8	8.0	8	8.0	2	2.0	6	6.0
Teacher Specialists	1	1.0	0	0.0	0	0.0	0	0.0
Supporting Services	12	11.4	9	8.9	3	3.0	6	5.9

STAFF CHARACTERISTICS

Staff Characteristics 1983 - 84	Office Total		Administrative and Supervisory		Teacher Specialists		Supporting Services	
	N	%	N	%	N	%	N	%
STAFF TOTAL.	16	100.0	8	50.0	0	0.0	8*	50.0
HIGHEST DEGREE STATUS**								
No Degree			0	0.0	0	0.0		
Bachelor's	INSUFFICIENT DATA		0	0.0	0	0.0		
Master's			2	12.5	0	0.0		
Master's + 30.			1	6.3	0	0.0		
Doctoral			5	31.3	0	0.0		
YEARS OF EXPERIENCE								
4 or less.	0	0.0	0	0.0	0	0.0	0	0.0
5 - 14	7	43.8	1	6.3	0	0.0	6	37.5
15 - 24.	4	25.0	2	12.5	0	0.0	2	12.5
25 - 34.	4	25.0	4	25.0	0	0.0	0	0.0
35 or more	1	6.3	1	6.3	0	0.0	0	0.0
ETHNIC BACKGROUND/SEX								
White Male	8	50.0	8	50.0	0	0.0	0	0.0
Minority Male.	0	0.0	0	0.0	0	0.0	0	0.0
White Female	7	43.8	0	0.0	0	0.0	7	43.8
Minority Female.	1	6.3	0	0.0	0	0.0	1	6.3

*Vacant position in the Office of the Superintendent.

**Supporting services staff data is not available for Highest Degree Status; thus, Office Total is not determined.

Lathrop E. Smith Environmental Education Center (990)
 5110 Meadowside Lane
 Rockville, MD 20855
 Telephone: (301) 924-2626

Center Coordinator: Mr. J. T. Howard

The Coordinator reports to the Deputy Superintendent of Schools

STAFF ALLOCATIONS*

Positions	Center Total			
	1982 - 83		1983 - 84	
	N	FTE	N	FTE
TOTAL	15	13.0	15	13.0
Professional Staff.	5	5.0	5	5.0
Instructional Aides	0	0.0	0	0.0
Secretarial, Business and Similar Position. .	2	1.5	2	1.5
Building Services/Cafeteria	8	6.5	8	6.5

STAFF CHARACTERISTICS

Staff Characteristics	Center Total		Professional Staff		Supporting Services	
	N	%	N	%	N	%
1983 - 84						
STAFF TOTAL.	15	100.0	5	33.3	10	66.7
HIGHEST DEGREE STATUS**						
No Degree	INSUFFICIENT DATA		0	0.0	DATA NOT AVAILABLE	
Bachelor's			0	0.0		
Master's			3	20.0		
Master's + 30.			2	13.3		
Doctoral			0	0.0		
YEARS OF EXPERIENCE						
4 or less.	1	6.7	0	0.0	1	6.7
5 - 14	8	53.3	2	13.3	6	40.0
15 - 24.	4	26.7	2	13.3	2	13.3
25 - 34.	2	13.3	1	6.7	1	6.7
35 or more	0	0.0	0	0.0	0	0.0
ETHNIC BACKGROUND						
White.	13	86.7	5	33.3	8	53.3
Minority	2	13.3	0	0.0	2	13.3
SEX						
Male	8	53.3	4	26.7	4	26.7
Female	7	46.7	1	6.7	6	40.0

*The center coordinator is listed with staff in the Office of the Deputy Superintendent. Students attending are enrolled in their home school.

**Supporting services staff data are not available for Highest Degree Status; thus, Center Total is not determined.

OFFICE PROFILE

0

Area 1 Administrative Office
Spring Mill Center
11721 Kemp Mill Road
Silver Spring, Maryland 20902
Telephone: (301) 649-6400

Area 2 Administrative Office
Tuckerman Center
8300 Lochinver Lane
Rockville, Maryland 20854
Telephone: (301) 299-5583

Area 3 Administrative Office
South Lake Elementary School
18201 Contour Road
Gaithersburg, Maryland 20877
Telephone: (301) 948-2670

Dr. Paul L. Vance

Area Associate Superintendents:
Dr. Robert J. Shekletski

Dr. Lee Etta Powell

STAFF ALLOCATIONS

Positions	Area Office Totals			
	1982 - 83		1983 - 84	
	N	FTE	N	FTE
TOTAL	172	167.6	169	164.6
Administrative and Supervisory Staff. .	88	88.0	89	88.0
Teacher Specialists	39	39.0	35	35.0
Supporting Services	45	40.6	45	41.6

Positions 1983 - 84	Administrative Area Offices							
	Area 1		Area 2		Area 3			
	1982-83 N	1983-84 FTE	1982-83 N	1983-84 FTE	1982-83 N	1983-84 FTE	1982-83 N	1983-84 FTE
TOTAL	65	62.1	66	63.6	57	56.0	52	50.5
Administrative and Supervisory Staff. .	32	32.0	33	33.0	31	31.0	30	29.0
Teacher Specialists	14	14.0	13	13.0	11	11.0	8	8.0
Supporting Services	19	16.1	20	17.6	15	14.0	14	13.5

STAFF CHARACTERISTICS

Staff Characteristics 1983 - 84	Office Total		Administrative and Supervisory		Teacher Specialists		Supporting Services	
	N	%	N	%	N	%	N	%
STAFF TOTAL.	169	100.0	89	52.6	35	20.7	45	26.6
HIGHEST DEGREE STATUS*	INSUFFICIENT DATA		0	0.0	0	0.0	DATA NOT AVAILABLE	
No Degree			2	1.2	0	0.0		
Bachelor's			34	20.1	10	5.9		
Master's			23	13.6	23	13.6		
Master's + 30.			30	17.8	2	1.2		
Doctoral								
YEARS OF EXPERIENCE								
4 or less.	17	10.1	2	1.2	0	0.0	15	8.9
5 - 14	44	26.0	16	9.5	9	5.3	19	11.2
15 - 24.	57	33.7	33	19.5	14	8.3	10	5.9
25 - 34.	44	26.0	31	18.3	12	7.1	1	0.6
35 or more	7	4.1	7	4.1	0	0.0	0	0.0
ETHNIC BACKGROUND/SEX								
White Male	58	34.3	38	22.5	9	5.3	11	6.5
Minority Male.	11	6.5	5	3.0	1	0.6	5	3.0
White Female	85	50.3	34	20.1	22	13.0	29	17.2
Minority Female.	15	8.9	12	7.1	3	1.8	0	0.0

*Supporting services staff data are not available for Highest Degree Status; thus, Office Total is not determined.

PROGRAM PROFILE

EMPLOYEE ASSISTANCE PROGRAM
Educational Services Center, Room 174
Telephone: (301) 279-3197

Director: Mrs. Miriam K. Cameron

The Director Reports to the Superintendent of Schools

STAFF ALLOCATIONS

Positions	Program Total			
	1982 - 83		1983 - 84	
	N	FTE	N	FTE
TOTAL	3	3.0	4	4.0
Administrative and Supervisory Staff. .	2	2.0	3	3.0
Teacher Specialists	0	0.0	0	0.0
Supporting Services	1	1.0	1	1.0

STAFF CHARACTERISTICS

Staff Characteristics	Program Total		Administrative and Supervisory		Teacher Specialists		Supporting Services	
1983 - 84	N	%	N	%	N	%	N	%
STAFF TOTAL.	4	100.0	3	75.0	0	0.0	1	25.0
HIGHEST DEGREE STATUS*								
No Degree	INSUFFICIENT		0	0.0	0	0.0	DATA NOT AVAILABLE	
Bachelor's	DATA		0	0.0	0	0.0		
Master's			2	50.0	0	0.0		
Master's + 30.			1	25.0	0	0.0		
Doctoral			0	0.0	0	0.0		
YEARS OF EXPERIENCE								
4 or less.	2	50.0	2	50.0	0	0.0	0	0.0
5 - 14	0	0.0	0	0.0	0	0.0	0	0.0
15 - 24.	2	50.0	1	25.0	0	0.0	1	25.0
25 - 34.	0	0.0	0	0.0	0	0.0	0	0.0
35 or more	0	0.0	0	0.0	0	0.0	0	0.0
ETHNIC BACKGROUND/SEX								
White Male	1	25.0	1	25.0	0	0.0	0	0.0
Minority Male.	0	0.0	0	0.0	0	0.0	0	0.0
White Female	3	75.0	2	50.0	0	0.0	1	25.0
Minority Female.	0	0.0	0	0.0	0	0.0	0	0.0

*Supporting services staff data are not available for Highest Degree Status; thus, Program Total is not determined.

D E P A R T M E N T P R O F I L E

DEPARTMENT OF EDUCATIONAL ACCOUNTABILITY
Educational Services Center, Room 11
Telephone: (301) 279-3448

Director: Dr. Steven M. Frankel

The Director Reports to the Superintendent of Schools

STAFF ALLOCATIONS

Positions	Department Total			
	1982 - 83		1983 - 84	
	N	FTE	N	FTE
TOTAL	32	32.0	30	30.0
Administrative and Supervisory Staff. .	8	8.0	8	8.0
Teacher Specialists	9	9.0	7	7.0
Supporting Services	15	15.0	15	15.0

Positions 1983-84	Office of the Director		Divisions			
			Administrative Analysis and Audits		Instructional Evaluation and Testing	
	N	FTE	N	FTE	N	FTE
TOTAL.	3	3.0	13	13.0	14	14.0
Administrative and Supervisory	1	1.0	3	3.0	4	4.0
Teacher Specialists.	0	0.0	1	1.0	6	6.0
Supporting Services.	2	2.0	9	9.0	4	4.0

STAFF CHARACTERISTICS

Staff Characteristics 1983 - 84	Department Total		Administrative and Supervisory		Teacher Specialists		Supporting Services	
	N	%	N	%	N	%	N	%
STAFF TOTAL.	28	100.0	8	28.6	6*	21.4	14*	50.0
HIGHEST DEGREE STATUS**								
No Degree	INSUFFICIENT		0	0.0	0	0.0	DATA	
Bachelor's	DATA		0	0.0	0	0.0	NOT	
Master's			1	3.6	0	0.0	AVAILABLE	
Master's + 30.			0	0.0	2	7.1		
Doctoral			7	25.0	4	14.3		
YEARS OF EXPERIENCE								
4 or less.	4	14.3	0	0.0	0	0.0	4	14.3
5 - 14	12	42.9	2	7.1	3	10.7	7	25.0
15 - 24.	10	35.7	5	17.9	2	7.1	3	10.7
25 - 34.	2	7.1	1	3.6	1	3.6	0	0.0
35 or more	0	0.0	0	0.0	0	0.0	0	0.0
ETHNIC BACKGROUND/SEX								
White Male	12	42.9	5	17.9	2	7.1	5	17.9
Minority Male.	2	7.1	0	0.0	2	7.1	0	0.0
White Female	14	50.0	3	10.7	2	7.1	9	32.1
Minority Female.	0	0.0	0	0.0	0	0.0	0	0.0

*Vacant positions in Instructional Evaluation and Testing.

**Supporting services staff data are not available for Highest Degree Status; thus, Department Total is not determined.

DEPARTMENT PROFILE

DEPARTMENT OF INFORMATION
Educational Services Center, Room 112
Telephone: (301) 279-3391

Director: Dr. Kenneth K. Muir

The Director Reports to the Superintendent of Schools

STAFF ALLOCATIONS

Positions	Department Total			
	1982 - 83		1983 - 84	
	N	FTE	N	FTE
TOTAL	5	5.0	6	6.0
Administrative and Supervisory Staff. .	1	1.0	1	1.0
Teacher Specialists	0	0.0	0	0.0
Supporting Services	4	4.0	5	5.0

STAFF CHARACTERISTICS

Staff Characteristics	Department Total		Administrative and Supervisory		Teacher Specialists		Supporting Services	
	N	%	N	%	N	%	N	%
1983 - 84								
STAFF TOTAL.	6	100.0	1	16.7	0	0.0	5	83.3
HIGHEST DEGREE STATUS*								
No Degree			0	0.0	0	0.0		
Bachelor's			0	0.0	0	0.0		
Master's			0	0.0	0	0.0		
Master's + 30.			0	0.0	0	0.0		
Doctoral			1	16.7	0	0.0		
YEARS OF EXPERIENCE								
4 or less.	2	33.3	0	0.0	0	0.0	2	33.3
5 - 14	0	0.0	0	0.0	0	0.0	0	0.0
15 - 24.	2	33.3	0	0.0	0	0.0	2	33.3
25 - 34.	2	33.3	1	16.7	0	0.0	1	16.7
35 or more	0	0.0	0	0.0	0	0.0	0	0.0
ETHNIC BACKGROUND/SEX								
White Male	1	16.7	1	16.7	0	0.0	0	0.0
Minority Male.	0	0.0	0	0.0	0	0.0	0	0.0
White Female	5	83.3	0	0.0	0	0.0	5	83.3
Minority Female.	0	0.0	0	0.0	0	0.0	0	0.0

*Supporting services staff data are not available for Highest Degree Status; thus, Department Total is not determined.

DEPARTMENT PROFILE

0

DEPARTMENT OF HUMAN RELATIONS
Educational Services Center, Room 211
Telephone: (301) 279-3167

Director: Mrs. Wilma K. Holmes

The Director Reports to the Superintendent of Schools

STAFF ALLOCATIONS

Positions	Department Total			
	1982 - 83		1983 - 84	
	N	FTE	N	FTE
TOTAL	10	10.0	10	10.0
Administrative and Supervisory Staff. .	3	3.0	3	3.0
Teacher Specialists	4	4.0	4	4.0
Supporting Services	3	3.0	3	3.0

STAFF CHARACTERISTICS

Staff Characteristics 1983 - 84	Department Total		Administrative and Supervisory		Teacher Specialists		Supporting Services	
	N	%	N	%	N	%	N	%
STAFF TOTAL.	9	100.0	3	33.3	3*	33.3	3	33.3
HIGHEST DEGREE STATUS**								
No Degree	INSUFFICIENT DATA		0	0.0	0	0.0	DATA NOT AVAILABLE	
Bachelor's			0	0.0	0	0.0		
Master's			1	11.1	1	11.1		
Master's + 30.			2	22.2	2	22.2		
Doctoral			0	0.0	0	0.0		
YEARS OF EXPERIENCE								
4 or less.	0	0.0	0	0.0	0	0.0	0	0.0
5 - 14	5	55.6	1	11.1	2	22.2	2	22.2
15 - 24.	1	11.1	1	11.1	0	0.0	0	0.0
25 - 34.	3	33.3	1	11.1	1	11.1	1	11.1
35 or more	0	0.0	0	0.0	0	0.0	0	0.0
ETHNIC BACKGROUND/SEX								
White Male	0	0.0	0	0.0	0	0.0	0	0.0
Minority Male.	2	22.2	1	11.1	1	11.1	0	0.0
White Female	1	11.1	0	0.0	0	0.0	1	11.1
Minority Female.	6	66.7	2	22.2	2	22.2	2	22.2

*One position vacant.

**Supporting services staff data are not available for Highest Degree Status; thus, Department Total is not determined.

DEPARTMENT PROFILE

DEPARTMENT OF ASSOCIATION RELATIONS
Educational Services Center, Room 130
Telephone: (301) 279-3511

Director: Mr. Robert G. Cooney

The Director Reports to the Superintendent of Schools

STAFF ALLOCATIONS

Positions	1982 - 83		Department Total 1983 - 84	
	N	FTE	N	FTE
TOTAL	3	3.0	3	3.0
Administrative and Supervisory Staff. .	2	2.0	2	2.0
Teacher Specialists	0	0.0	0	0.0
Supporting Services	1	1.0	1	1.0

STAFF CHARACTERISTICS

Staff Characteristics 1983 - 84	Department Total		Administrative and Supervisory		Teacher Specialists		Supporting Services	
	N	%	N	%	N	%	N	%
STAFF TOTAL.	3	100.0	2	66.7	0	0.0	1	33.3
HIGHEST DEGREE STATUS*	INSUFFICIENT DATA		0	0.0	0	0.0	DATA NOT AVAILABLE	
No Degree			0	0.0	0	0.0		
Bachelor's			2	66.7	0	0.0		
Master's			0	0.0	0	0.0		
Master's + 30.			0	0.0	0	0.0		
Doctoral			0	0.0	0	0.0		
YEARS OF EXPERIENCE								
4 or less.	0	0.0	0	0.0	0	0.0	0	0.0
5 - 14	1	33.3	0	0.0	0	0.0	1	33.3
15 - 24.	2	66.7	2	66.7	0	0.0	0	0.0
25 - 34.	0	0.0	0	0.0	0	0.0	0	0.0
35 or more	0	0.0	0	0.0	0	0.0	0	0.0
ETHNIC BACKGROUND/SEX								
White Male	2	66.7	2	66.7	0	0.0	0	0.0
Minority Male.	0	0.0	0	0.0	0	0.0	0	0.0
White Female	1	33.3	0	0.0	0	0.0	1	33.3
Minority Female.	0	0.0	0	0.0	0	0.0	0	0.0

*Supporting services staff data are not available for Highest Degree Status; thus, Department Total is not determined.

DEPARTMENT PROFILE

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DEPARTMENT OF QUALITY INTEGRATED EDUCATION
Cannon Road Elementary School
901 Cannon Road
Silver Spring, MD 20904
Telephone: (301) 384-0800

Director: Ms. Judy Patton

The Director Reports to the Superintendent of Schools

STAFF ALLOCATIONS

Positions	Department Total			
	1982 - 83		1983 - 84	
	N	FTE	N	FTE
TOTAL	7	7.0	7	7.0
Administrative and Supervisory Staff. .	1	1.0	1	1.0
Teacher Specialists	4	4.0	4	4.0
Supporting Services	2	2.0	2	2.0

STAFF CHARACTERISTICS

Staff Characteristics 1983 - 84	Department Total		Administrative and Supervisory		Teacher Specialists		Supporting Services*	
	N	%	N	%	N	%	N	%
STAFF TOTAL.	7	100.0	1	14.3	4	57.1	2	28.6
HIGHEST DEGREE STATUS*	INSUFFICIENT DATA		0	0.0	0	0.0	DATA NOT AVAILABLE	
No Degree			0	0.0	0	0.0		
Bachelor's			1	14.3	1	14.3		
Master's			0	0.0	3	42.9		
Master's + 30.			0	0.0	0	0.0		
Doctoral			0	0.0	0	0.0		
YEARS OF EXPERIENCE								
4 or less.	0	0.0	0	0.0	0	0.0	0	0.0
5 - 14	4	57.1	1	14.3	1	14.3	2	28.6
15 - 24.	2	28.6	0	0.0	2	28.6	0	0.0
25 - 34.	1	14.3	0	0.0	1	14.3	0	0.0
35 or more	0	0.0	0	0.0	0	0.0	0	0.0
ETHNIC BACKGROUND/SEX								
White Male	1	14.3	0	0.0	1	14.3	0	0.0
Minority Male.	0	0.0	0	0.0	0	0.0	0	0.0
White Female	3	42.9	0	0.0	2	28.6	1	14.3
Minority Female.	3	42.9	1	14.3	1	14.3	1	14.3

*Supporting services staff data are not available for Highest Degree Status; thus, Department Total is not determined.

DEPARTMENT PROFILE

DEPARTMENT OF PERSONNEL SERVICES
Educational Services Center, Room 100
Telephone: (301) 279-3361

Director: Dr. Stephen M. Rohr

The Director Reports to the Superintendent of Schools

STAFF ALLOCATIONS

Positions	Department Total			
	1982 - 83		1983 - 84	
	N	FTE	N	FTE
TOTAL	55	56.0	53	52.0
Administrative and Supervisory Staff. .	8	8.0	8	8.0
Teacher Specialists	2	2.0	2	2.0
Supporting Services	46	46.0	43	42.0

Positions 1983-84	Office of the Director		Divisions			
	N	FTE	Staffing		Salary Administration, Certification and Records	
	N	FTE	N	FTE	N	FTE
TOTAL	6	6.0	24	23.0	23	23.0
Administrative and Supervisory	2	2.0	3	3.0	3	3.0
Teacher Specialists. . .	0	0.0	2	2.0	0	0.0
Supporting Services. . .	4	4.0	19	18.0	20	20.0

STAFF CHARACTERISTICS

Staff Characteristics 1983 - 84	Department Total		Administrative and Supervisory		Teacher Specialists		Supporting Services	
	N	%	N	%	N	%	N	%
STAFF TOTAL	52	100.0	8	15.4	1*	1.9	43**	82.7
HIGHEST DEGREE STATUS***								
No Degree	INSUFFICIENT		0	0.0	0	0.0		
Bachelor's	DATA		2	3.8	0	0.0		
Master's			2	3.8	0	0.0		DATA
Master's + 30.			1	1.9	1	1.9		NOT
Doctoral			3	5.8	0	0.0		AVAILABLE
YEARS OF EXPERIENCE								
4 or less.	3	5.8	0	0.0	0	0.0	3	5.8
5 - 14	21	40.4	1	1.9	0	0.0	20	38.5
15 - 24.	22	42.3	3	5.8	1	1.9	18	34.6
25 - 34.	5	9.6	4	7.7	0	0.0	1	1.9
35 or more	0	0.0	0	0.0	0	0.0	0	0.0
ETHNIC BACKGROUND/SEX								
White Male	12	23.1	6	11.5	0	0.0	6	11.5
Minority Male.	1	1.9	1	1.9	0	0.0	0	0.0
White Female	34	65.4	1	1.9	0	0.0	33	63.5
Minority Female.	4	7.7	0	0.0	1	1.9	3	5.8

*Vacant position (1.0 FTE's) in Staffing.

**Characteristics not available for one position.

***Supporting services staff data are not available for Highest Degree Status; thus, Department Total is not determined.

OFFICE PROFILE

0

OFFICE OF THE ASSOCIATE SUPERINTENDENT FOR INSTRUCTION AND PROGRAM DEVELOPMENT
Educational Services Center, Room 246
Telephone: (301) 279-3411

Associate Superintendent: Dr. Lois A. Martin

The Associate Superintendent Reports to the Superintendent of Schools

STAFF ALLOCATIONS

Positions	Office of the Associate Superintendent				Department of Computer-Related Instruction	
	1982 - 83		1983 - 84		1983 - 84	
	N	FTE	N	FTE	N	FTE
TOTAL	10	9.9	10	9.9	13	13.0
Administrative and Supervisory Staff. .	4	4.0	4	4.0	2	2.0
Teacher Specialists	2	2.0	2	2.0	6	6.0
Supporting Services	4	3.9	4	3.9	5	5.0

STAFF CHARACTERISTICS

Staff Characteristics 1983 - 84	Office Total		Administrative and Supervisory		Teacher Specialists		Supporting Services	
	N	%	N	%	N	%	N	%
STAFF TOTAL.	23	100.0	6	26.1	8	34.8	9	39.1
HIGHEST DEGREE STATUS*								
No Degree			0	0.0	0	0.0		
Bachelor's	INSUFFICIENT DATA		0	0.0	0	0.0		
Master's			1	4.3	6	26.1		
Master's + 30.			3	13.0	1	4.3		
Doctoral			2	8.7	1	4.3		
YEARS OF EXPERIENCE								
4 or less.	3	13.0	0	0.0	0	0.0	3	13.0
5 - 14	9	39.1	0	0.0	3	13.0	6	26.1
15 - 24.	10	43.5	5	21.7	5	21.7	0	0.0
25 - 34.	1	4.3	1	4.3	0	0.0	0	0.0
35 or more	0	0.0	0	0.0	0	0.0	0	0.0
ETHNIC BACKGROUND/SEX								
White Male	4	17.4	2	8.7	2	8.7	0	0.0
Minority Male.	1	4.3	0	0.0	0	0.0	1	4.3
White Female	17	73.9	4	17.4	6	26.1	7	30.4
Minority Female.	1	4.3	0	0.0	0	0.0	1	4.3

*Supporting services staff data are not available for Highest Degree Status; thus, Office Total is not determined.

D E P A R T M E N T P R O F I L E

DEPARTMENT OF BUDGET PLANNING AND DEVELOPMENT
Educational Services Center, Room 247
Telephone: (301) 279-3547

Director: Mr. Kenneth R. Hill

The Director Reports to the Associate Superintendent for Instruction and Program Development

STAFF ALLOCATIONS

Positions	Department Total			
	1982 - 83		1983 - 84	
	N	FTE	N	FTE
TOTAL	8	8.0	8	8.0
Administrative and Supervisory Staff. .	1	1.0	1	1.0
Teacher Specialists	0	0.0	0	0.0
Supporting Services	7	7.0	7	7.0

STAFF CHARACTERISTICS

Staff Characteristics 1983 - 84	Department Total		Administrative and Supervisory		Teacher Specialists		Supporting Services	
	N	%	N	%	N	%	N	%
STAFF TOTAL.	8	100.0	1	12.5	0	0.0	7	87.5
HIGHEST DEGREE STATUS*								
No Degree	INSUFFICIENT DATA		0	0.0	0	0.0	DATA NOT AVAILABLE	
Bachelor's			1	12.5	0	0.0		
Master's			0	0.0	0	0.0		
Master's + 30.			0	0.0	0	0.0		
Doctoral			0	0.0	0	0.0		
YEARS OF EXPERIENCE								
4 or less.	1	12.5	0	0.0	0	0.0	1	12.5
5 - 14	2	25.0	0	0.0	0	0.0	2	25.0
15 - 24.	4	50.0	1	12.5	0	0.0	3	37.5
25 - 34.	1	12.5	0	0.0	0	0.0	1	12.5
35 or more	0	0.0	0	0.0	0	0.0	0	0.0
ETHNIC BACKGROUND/SEX								
White Male	4	50.0	1	12.5	0	0.0	3	37.5
Minority Male.	1	12.5	0	0.0	0	0.0	1	12.5
White Female	3	37.5	0	0.0	0	0.0	3	37.5
Minority Female.	0	0.0	0	0.0	0	0.0	0	0.0

*Supporting services staff data are not available for Highest Degree Status; thus, Department Total is not determined.

DEPARTMENT PROFILE

0

DEPARTMENTS OF: Academic Skills; Aesthetic Education; Driver, Health and Physical Education and Athletics; Career and Vocational Education
Educational Services Center, Rooms 258, 255, 253, 269
Telephone: (301) 279-3371, 3250, 3508, 3567

Directors: William Clark, Academic Skills; Richard T. Pioli, Aesthetic Education;
G. C. Edward Masood, Driver, Health, and Physical Education & Athletics;
Dr. Frank N. Carricato, Career and Vocational Education

The Directors Report to the Associate Superintendent for Instruction and Program Development

STAFF ALLOCATIONS

Positions	Total of Departments			
	1982 - 83		1983 - 84	
	N	FTE	N	FTE
TOTAL	91	91.0	84	84.0
Administrative and Supervisory Staff. .	30	30.0	30	30.0
Teacher Specialists	42	42.0	38	38.0
Supporting Services	19	19.0	16	16.0

Positions 1983-84	Departments							
	Academic Skills		Aesthetic Education*		Driver, Health, and Physical Education, and Athletics		Career & Vocational Education	
	N	FTE	N	FTE	N	FTE	N	FTE
TOTAL.	27	27.0	20	20.0	8	8.0	29	29.0
Administrative and Supervisory	11	11.0	7	7.0	5	5.0	7	7.0
Teacher Specialists. . .	9	9.0	10	10.0	1	1.0	18	18.0
Supporting Services. . .	7	7.0	3	3.0	2	2.0	4	4.0

STAFF CHARACTERISTICS

Staff Characteristics 1983 - 84	Total of Departments		Administrative and Supervisory		Teacher Specialists		Supporting Services	
	N	%	N	%	N	%	N	%
STAFF TOTAL.	84	100.0	30	35.7	38	45.2	16	19.0
HIGHEST DEGREE STATUS**								
No Degree			0	0.0	0	0.0		
Bachelor's	INSUFFICIENT DATA		0	0.0	2	2.4		
Master's			9	10.7	13	15.5		
Master's + 30.			11	13.1	18	21.4		
Doctoral			10	11.9	5	6.0		
YEARS OF EXPERIENCE								
4 or less.	4	4.8	0	0.0	2	2.4	2	2.4
5 - 14	29	34.5	2	2.4	17	20.2	10	11.9
15 - 24.	30	35.7	13	15.5	13	15.5	4	4.8
25 - 34.	19	22.6	14	16.7	5	6.0	0	0.0
35 or more	2	2.4	1	1.2	1	1.2	0	0.0
ETHNIC BACKGROUND/SEX								
White Male	32	38.1	17	20.2	13	15.5	2	2.4
Minority Male.	1	1.2	1	1.2	0	0.0	0	0.0
White Female	48	57.1	11	13.1	23	27.4	14	16.7
Minority Female.	3	3.6	1	1.2	2	2.4	0	0.0

*Includes Interrelated ARTS Program staff located at Connecticut Park Center, 12518 Greenly Drive, Silver Spring, Maryland 20906

**Supporting services staff data are not available for Highest Degree Status; thus, Total of Departments is not determined.

Edison Career Center (748)*
12501 Dalewood Drive
Silver Spring, MD 20906
Telephone: (301) 942-1935

Center Director: Dr. Robert Laird

The Director reports to the Director, Department of Career and Vocational Education

STAFF ALLOCATIONS

Positions	Center Total 1983-84	
	N	FTE
Total	35	33.8
Professional Staff.	24	24.0
Instructional Aides	7	5.8
Secretarial, Business and Similar Position. .	4	4.0
Building Services/Cafeteria	0	0.0

STAFF CHARACTERISTICS

Staff Characteristics 1983-84	Center Total		Professional Staff		Supporting Services	
	N	%	N	%	N	%
STAFF TOTAL.	35	100.0	24	68.6	11	31.4
HIGHEST DEGREE STATUS**						
No Degree	INSUFFICIENT DATA		4	11.4	DATA NOT AVAILABLE	
Bachelor's			3	8.6		
Master's			7	20.0		
Master's + 30.			9	25.7		
Doctoral			1	2.9		
YEARS OF EXPERIENCE						
4 or less.	4	11.4	1	2.9	3	8.6
5 - 14	14	40.0	6	17.1	8	22.9
15 - 24.	10	28.6	10	28.6	0	0.0
25 - 34.	7	20.0	7	20.0	0	0.0
35 or more	0	0.0	0	0.0	0	0.0
ETHNIC BACKGROUND						
White.	32	91.4	22	62.9	10	28.6
Minority	3	8.6	2	5.7	1	2.9
SEX						
Male	17	48.6	16	45.7	1	2.9
Female	18	51.4	8	22.9	10	28.6

*Opened September 1983; students attending are enrolled in their home schools.

**Supporting Services staff data are not available for Highest Degree Status; thus, Program Total is not determined.

DEPARTMENT PROFILE

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DEPARTMENT OF STAFF DEVELOPMENT
Educational Services Center, Room 241
Telephone (301) 279-3444

Director: Dr. Leonard M. Orloff

The Director Reports to the Associate Superintendent for Instruction and Program Development

STAFF ALLOCATIONS

Positions	Department Total			
	1982 - 83		1983 - 84	
	N	FTE	N	FTE
TOTAL	14	14.0	11	11.0
Administrative and Supervisory Staff. .	5	5.0	5	5.0
Teacher Specialists	0	0.0	0	0.0
Supporting Services	9	9.0	6	6.0

Positions 1983-84	Office of the Director		Division of Career Programs	
	N	FTE	N	FTE
TOTAL.	4	4.0	7	7.0
Administrative and Supervisory	2	2.0	3	3.0
Teacher Specialists. . .	0	0.0	0	0.0
Supporting Services. . .	2	2.0	4	4.0

STAFF CHARACTERISTICS

Staff Characteristics 1983 - 84	Department Total		Administrative and Supervisory		Teacher Specialists		Supporting Services	
	N	%	N	%	N	%	N	%
STAFF TOTAL.	11	100.0	5	45.5	0	0.0	6	54.5
HIGHEST DEGREE STATUS*								
No Degree			0	0.0	0	0.0		
Bachelor's	INSUFFICIENT DATA		0	0.0	0	0.0		
Master's			1	9.1	0	0.0		
Master's + 30.			2	18.2	0	0.0		
Doctoral			2	18.2	0	0.0		
YEARS OF EXPERIENCE								
4 or less.	0	0.0	0	0.0	0	0.0	0	0.0
5 - 14	4	36.4	1	9.1	0	0.0	3	27.3
15 - 24.	5	45.5	2	18.2	0	0.0	3	27.3
25 - 34.	2	18.2	2	18.2	0	0.0	0	0.0
35 or more	0	0.0	0	0.0	0	0.0	0	0.0
ETHNIC BACKGROUND								
White Male	2	18.2	2	18.2	0	0.0	0	0.0
Minority Male.	1	9.1	1	9.1	0	0.0	0	0.0
White Female	8	72.7	2	18.2	0	0.0	6	54.5
Minority Female.	0	0.0	0	0.0	0	0.0	0	0.0

*Supporting services staff data are not available for Highest Degree Status; thus, Department Total is not determined.

D E P A R T M E N T P R O F I L E

DEPARTMENT OF EDUCATIONAL FACILITIES PLANNING AND DEVELOPMENT
Educational Services Center, Room 243
Telephone: (301) 279-3331

Director: Dr. George W. Fisher

The Director Reports to the Associate Superintendent for Instruction and Program Development

STAFF ALLOCATIONS

Positions	Department Total			
	1982 - 83		1983 - 84	
	N	FTE	N	FTE
TOTAL	6	6.0	5	4.5
Administrative and Supervisory Staff. .	1	1.0	1	1.0
Teacher Specialists	0	0.0	0	0.0
Supporting Services	5	5.0	4	3.5

STAFF CHARACTERISTICS

Staff Characteristics 1983 - 84	Department Total		Administrative and Supervisory		Teacher Specialists		Supporting Services	
	N	%	N	%	N	%	N	%
STAFF TOTAL.	5	100.0	1	20.0	0	0.0	4	80.0
HIGHEST DEGREE STATUS*	INSUFFICIENT DATA		0	0.0	0	0.0	DATA NOT AVAILABLE	
No Degree			0	0.0	0	0.0		
Bachelor's			0	0.0	0	0.0		
Master's			0	0.0	0	0.0		
Master's + 30.			0	0.0	0	0.0		
Doctoral			1	20.0	0	0.0		
YEARS OF EXPERIENCE								
4 or less.	0	0.0	0	0.0	0	0.0	0	0.0
5 - 14	3	60.0	0	0.0	0	0.0	3	60.0
15 - 24.	1	20.0	0	0.0	0	0.0	1	20.0
25 - 34.	1	20.0	1	20.0	0	0.0	0	0.0
35 or more	0	0.0	0	0.0	0	0.0	0	0.0
ETHNIC BACKGROUND/SEX								
White Male	1	20.0	1	20.0	0	0.0	0	0.0
Minority Male.	0	0.0	0	0.0	0	0.0	0	0.0
White Female	4	80.0	0	0.0	0	0.0	4	80.0
Minority Female.	0	0.0	0	0.0	0	0.0	0	0.0

*Supporting services staff data are not available for Highest Degree Status; thus, Department total is not determined.

DEPARTMENT PROFILE

0

DEPARTMENT OF INSTRUCTIONAL RESOURCES
Educational Services Center, Room 55
Telephone: (301) 279-3241

Director: Mrs. Frances C. Desai

The Director Reports to the Associate Superintendent for Instruction and Program Development

STAFF ALLOCATIONS

Positions	Department Total				Office of the Director*	
	1982 - 83		1983 - 84		1983 - 84	
	N	FTE	N	FTE	N	FTE
TOTAL	117	115.8	109	107.1	14	14.0
Administrative and Supervisory Staff. .	7	7.0	7	7.0	2	2.0
Teacher Specialists	3	3.0	3	3.0	3	3.0
Supporting Services	107	105.8	99	97.1	9	9.0

Positions 1983-84	Evaluation and Selection of Instructional Materials and Equipment		Film Library		Processing** Services		Professional Library		Publications Services and Print Shop		TV Services	
	N FTE		N FTE		N FTE		N FTE		N FTE		N FTE	
	N	FTE	N	FTE	N	FTE	N	FTE	N	FTE	N	FTE
TOTAL	14	14.0	12	11.5	26	24.8	5	5.0	33	32.8	5	5.0
Administrative and Supervisory	1	1.0	0	0.0	1	1.0	0	0.0	2	2.0	1	1.0
Teacher Specialists . .	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0
Supporting Services . .	13	13.0	12	11.5	25	23.8	5	5.0	31	30.8	4	4.0

STAFF CHARACTERISTICS

Staff Characteristics 1983 - 84	Department Total		Administrative and Supervisory		Teacher Specialists		Supporting Services	
	N	%	N	%	N	%	N	%
STAFF TOTAL.	108	100.0	7	6.5	3	2.8	98***	90.7
HIGHEST DEGREE STATUS****	INSUFFICIENT DATA		0 0.0 0 0.0 4 3.7 3 2.9 0 0.0		0 0.0 0 0.0 0 0.0 3 2.8 0 0.0		DATA NOT AVAILABLE	
No Degree								
Bachelor's								
Master's								
Master's + 30.								
Doctoral								
YEARS OF EXPERIENCE								
4 or less.	12	11.1	0	0.0	0	0.0	12	11.1
5 - 14	53	49.1	0	0.0	1	0.5	52	48.1
15 - 24.	36	33.3	2	1.9	2	1.9	32	29.6
25 - 34.	7	6.5	5	4.6	0	0.0	2	1.9
35 or more	0	0.0	0	0.0	0	0.0	0	0.0
ETHNIC BACKGROUND/SEX								
White Male	39	36.1	4	3.7	0	0.0	35	32.4
Minority Male.	3	2.8	0	0.0	0	0.0	3	2.8
White Female	58	53.7	2	1.9	2	1.9	54	50.0
Minority Female.	8	7.4	1	0.9	1	0.9	6	5.6

*Includes School Library Media Programs and Central Records staff.

**Processing Services is located at Lincoln Center.

***Vacant position (0.5 FTE) in Film Library.

****Supporting services staff data are not available for Highest Degree Status; thus, Department Total is not determined.

OFFICE PROFILE

0

OFFICE OF THE ASSOCIATE SUPERINTENDENT FOR SUPPORTIVE SERVICES
Educational Services Center, Room 149
Telephone: (301) 279-3402

Associate Superintendent: Mr. Richard G. Fazakerley

The Associate Superintendent Reports to the Superintendent of Schools

STAFF ALLOCATIONS

Positions	Office Total*			
	1982 - 83		1983 - 84	
	N	FTE	N	FTE
TOTAL	42	37.8	4	4.0
Administrative and Supervisory Staff. .	1	1.0	1	1.0
Teacher Specialists	0	0.0	0	0.0
Supporting Services	41	36.8	3	3.0

STAFF CHARACTERISTICS

Staff Characteristics 1983 - 84	Office Total		Administrative and Supervisory		Teacher Specialists		Supporting Services	
	N	%	N	%	N	%	N	%
STAFF TOTAL.	4	100.0	1	25.0	0	0.0	3	75.0
HIGHEST DEGREE STATUS**								
No Degree	INSUFFICIENT DATA		0	0.0	0	0.0	DATA NOT AVAILABLE	
Bachelor's			0	0.0	0	0.0		
Master's			1	25.0	0	0.0		
Master's + 30.			0	0.0	0	0.0		
Doctoral			0	0.0	0	0.0		
YEARS OF EXPERIENCE								
4 or less.	1	25.0	1	25.0	0	0.0	0	0.0
5 - 14	1	25.0	0	0.0	0	0.0	1	25.0
15 - 24.	2	50.0	0	0.0	0	0.0	2	50.0
25 - 34.	0	0.0	0	0.0	0	0.0	0	0.0
35 or more	0	0.0	0	0.0	0	0.0	0	0.0
ETHNIC BACKGROUND/SEX								
White Male	2	50.0	1	25.0	0	0.0	1	25.0
Minority Male.	0	0.0	0	0.0	0	0.0	0	0.0
White Female	2	50.0	0	0.0	0	0.0	2	50.0
Minority Female.	0	0.0	0	0.0	0	0.0	0	0.0

*The Office Services unit has been eliminated; custodial services for the Educational Services Center and Lincoln Center are now shown with the new Division of Plant Operations.

**Supporting services staff data are not available for Highest Degree Status; thus, Office Total is not determined.

DEPARTMENT PROFILE

DEPARTMENT OF SCHOOL FACILITIES
Educational Services Center, Room 200
Telephone: (301) 279-3425

Director: Mr. William M. Wilder

The Director Reports to the Associate Superintendent for Supportive Services

STAFF ALLOCATIONS

Positions	Department Total			
	1982 - 83		1983 - 84	
	N	FTE	N	FTE
TOTAL	426	425.2	422	421.4
Administrative and Supervisory Staff. .	5	5.0	5	5.0
Teacher Specialists	0	0.0	0	0.0
Supporting Services	421	420.2	417	416.4

Positions 1983-84	Office of the Director*		Divisions			
	N	FTE	Construction and Capital Projects		Maintenance	
	N	FTE	N	FTE	N	FTE
TOTAL	16	15.4	24	24.0	382	382.0
Administrative and Supervisory	2	2.0	2	2.0	1	1.0
Teacher Specialists. . .	0	0.0	0	0.0	0	0.0
Supporting Services. . .	14	13.4	22	22.0	381	381.0

STAFF CHARACTERISTICS

Staff Characteristics 1983 - 84	Department Total		Administrative and Supervisory		Teacher Specialists		Supporting Services	
	N	%	N	%	N	%	N	%
STAFF TOTAL	421	100.0	5	1.2	0	0.0	416**	98.8
HIGHEST DEGREE STATUS***								
No Degree	INSUFFICIENT		1	0.2	0	0.0		
Bachelor's	DATA		1	0.2	0	0.0		DATA
Master's			1	0.2	0	0.0		NOT
Master's + 30.			0	0.0	0	0.0		AVAILABLE
Doctoral			2	0.5	0	0.0		
YEARS OF EXPERIENCE								
4 or less.	35	8.3	0	0.0	0	0.0	35	8.3
5 - 14	214	50.8	0	0.0	0	0.0	214	50.8
15 - 24.	140	33.3	3	0.7	0	0.0	137	32.5
25 - 34.	31	7.4	2	0.5	0	0.0	29	6.9
35 or more	1	0.2	0	0.0	0	0.0	1	0.2
ETHNIC BACKGROUND/SEX								
White Male	365	86.7	5	1.2	0	0.0	360	85.5
Minority Male.	38	9.0	0	0.0	0	0.0	38	9.0
White Female	15	3.6	0	0.0	0	0.0	15	3.6
Minority Female.	3	0.7	0	0.0	0	0.0	3	0.7

*Includes staff of the School Security Office.

**Vacant position in Construction and Capital Projects.

***Supporting services staff data are not available for Highest Degree Status; thus, Office Total is not determined.

DEPARTMENT PROFILE

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DEPARTMENT OF FINANCIAL SERVICES
Educational Services Center, Room 154
Telephone: (301) 279-3626

Director: Mr. Charles G. Stine

The Director Reports to the Associate Superintendent for Supportive Services

STAFF ALLOCATIONS

Positions	Department Total			
	1982 - 83		1983 - 84	
	N	FTE	N	FTE
TOTAL	68	68.0	64	64.0
Administrative and Supervisory Staff. .	4	4.0	4	4.0
Teacher Specialists	0	0.0	0	0.0
Supporting Services	64	64.0	60	60.0

Positions 1983-84	Office of the Director		Divisions					
	N	FTE	Accounting		Insurance and Retirement		Payroll	
	N	FTE	N	FTE	N	FTE	N	FTE
TOTAL	4	4.0	30	30.0	10	10.0	20	20.0
Administrative and Supervisory	1	1.0	1	1.0	1	1.0	1	1.0
Teacher Specialists. . .	0	0.0	0	0.0	0	0.0	0	0.0
Supporting Services. . .	3	3.0	29	29.0	9	9.0	19	19.0

STAFF CHARACTERISTICS

Staff Characteristics 1983 - 84	Department Total		Administrative and Supervisory		Teacher Specialists		Supporting Services	
	N	%	N	%	N	%	N	%
STAFF TOTAL	62	100.0	4	6.5	0	0.0	58*	93.5
HIGHEST DEGREE STATUS**	INSUFFICIENT DATA		0	0.0	0	0.0	DATA NOT AVAILABLE	
No Degree			4	6.5	0	0.0		
Bachelor's			0	0.0	0	0.0		
Master's			0	0.0	0	0.0		
Master's + 30.			0	0.0	0	0.0		
Doctoral			0	0.0	0	0.0		
YEARS OF EXPERIENCE								
4 or less.	8	12.9	0	0.0	0	0.0	8	12.9
5 - 14	25	40.3	0	0.0	0	0.0	25	40.3
15 - 24.	22	35.4	1	1.6	0	0.0	21	33.9
25 - 34.	7	11.3	3	4.8	0	0.0	4	6.5
35 or more	0	0.0	0	0.0	0	0.0	0	0.0
ETHNIC BACKGROUND/SEX								
White Male	13	21.0	3	4.8	0	0.0	10	16.1
Minority Male.	2	3.2	1	1.6	0	0.0	1	1.6
White Female	47	75.8	0	0.0	0	0.0	47	75.8
Minority Female.	0	0.0	0	0.0	0	0.0	0	0.0

*Vacant positions in Accounting and Payroll.

**Supporting services staff data are not available for Highest Degree Status; thus, Department total is not determined.

DEPARTMENT PROFILE

DEPARTMENT OF SCHOOL SERVICES
Lincoln Center, Room 248
Telephone: (301) 279-3428

Director: Mr. Leon W. Stafford

The Director Reports to the Associate Superintendent for Supportive Services

STAFF ALLOCATIONS

Positions	Department Total*			
	1982 - 83		1983 - 84	
	N	FTE	N	FTE
TOTAL	963	709.3	1020	798.9
Administrative and Supervisory Staff. .	7	7.0	8	8.0
Teacher Specialists	0	0.0	0	0.0
Supporting Services	956	702.3	1012	790.9

Positions 1983-84	Office of the Director		Procurement		Supply and Property Management		Transportation**		Food** Services		School Plant* Operations	
	N		N		N		N		N		N	
	FTE	FTE	FTE	FTE	FTE	FTE	FTE	FTE	FTE	FTE	FTE	FTE
TOTAL	4	4.0	16	16.0	46	46.0	899	680.1	15	14.8	40	38.0
Administrative and Supervisory	2	2.0	1	1.0	1	1.0	1	1.0	2	2.0	1	1.0
Teacher Specialists. . .	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0
Supporting Services. . .	2	2.0	15	15.0	45	45.0	898	679.1	13	12.8	39	37.0

STAFF CHARACTERISTICS

Staff Characteristics 1983 - 84	Department Total		Administrative and Supervisory		Teacher Specialists		Supporting Services	
	N	%	N	%	N	%	N	%
STAFF TOTAL	1018	100.0	8	0.8	0	0.0	1010***	99.2
HIGHEST DEGREE STATUS****								
No Degree	INSUFFICIENT		2	0.2	0	0.0	DATA NOT AVAILABLE	
Bachelor's	DATA		2	0.2	0	0.0		
Master's			2	0.2	0	0.0		
Master's + 30.			0	0.0	0	0.0		
Doctoral			2	0.2	0	0.0		
YEARS OF EXPERIENCE								
4 or less.	369	36.2	1	0.1	0	0.0	368	36.1
5 - 14	438	43.0	0	0.0	0	0.0	438	43.0
15 - 24.	167	16.4	4	0.4	0	0.0	163	16.0
25 - 34.	43	4.2	3	0.3	0	0.0	40	3.9
35 or more	1	0.1	0	0.0	0	0.0	1	0.1
ETHNIC BACKGROUND/SEX								
White Male	264	25.7	4	0.4	0	0.0	260	25.5
Minority Male.	103	10.0	2	0.2	0	0.0	101	9.9
White Female	468	45.7	2	0.2	0	0.0	466	45.7
Minority Female.	183	18.6	0	0.0	0	0.0	183	18.0

*Division of Plant Operations is newly created for FY84; custodial staff for the Educational Services and Lincoln Center formerly shown with Office Services are included.

**Division of Transportation staff includes drivers and mechanics. Building service workers and cafeteria personnel are reported with their respective schools. Food services warehouse employees (11.0 FTE's), ESC cafeteria staff (3.8 FTE's), and building service workers in closed schools (4.0 FTE's) have not been included in this profile.

***Vacant position in School Plant Operations; no data for one other staff member.

****Supporting services staff data are not available for Highest Degree Status; thus, Department Total is not determined.

DEPARTMENT PROFILE

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DEPARTMENT OF MANAGEMENT INFORMATION AND COMPUTER SERVICES
Educational Services Center, Room 147
Telephone: (301) 279-3581

Director: Mr. Stephen M. Raucher

The Director Reports to the Associate Superintendent for Supportive Services

STAFF ALLOCATIONS

Positions	Department Total			
	1982 - 83		1983 - 84	
	N	FTE	N	FTE
TOTAL	105	102.6	105	102.6
Administrative and Supervisory Staff. .	14	14.0	2	2.0
Teacher Specialists	0	0.0	58	56.0
Supporting Services	91	88.6	45	44.6

Positions 1983-84	Office of the Director		Divisions			
	N	FTE	Systems Development		Data Processing Operations	
	N	FTE	N	FTE	N	FTE
TOTAL	2	2.0	58	56.0	45	44.6
Administrative and Supervisory	1	1.0	11	11.0	2	2.0
Teacher Specialists.	0	0.0	0	0.0	0	0.0
Supporting Services.	1	1.0	47	45.0	43	42.6

STAFF CHARACTERISTICS

Staff Characteristics 1983 - 84	Department Total		Administrative and Supervisory		Teacher Specialists		Supporting Services	
	N	%	N	%	N	%	N	%
STAFF TOTAL	105	100.0	14	13.3	0	0.0	91	86.6
HIGHEST DEGREE STATUS*								
No Degree	INSUFFICIENT		0	0.0	0	0.0	DATA NOT AVAILABLE	
Bachelor's	DATA		5	4.8	0	0.0		
Master's			9	8.6	0	0.0		
Master's + 30.			0	0.0	0	0.0		
Doctoral			0	0.0	0	0.0		
YEARS OF EXPERIENCE								
4 or less.	28	26.7	0	0.0	0	0.0	28	26.7
5 - 14	48	45.7	1	1.0	0	0.0	47	44.8
15 - 24.	24	22.9	8	7.6	0	0.0	16	15.2
25 - 34.	5	4.8	5	4.8	0	0.0	0	0.0
35 or more	0	0.0	0	0.0	0	0.0	0	0.0
ETHNIC BACKGROUND/SEX								
White Male	41	39.0	12	11.4	0	0.0	29	27.6
Minority Male.	3	2.9	1	1.0	0	0.0	2	1.9
White Female	45	42.9	1	1.0	0	0.0	44	41.9
Minority Female.	16	15.2	0	0.0	0	0.0	16	15.2

*Supporting services staff data are not available for Highest Degree Status; thus, Department Total is not determined.

OFFICE PROFILE

0

OFFICE OF THE ASSOCIATE SUPERINTENDENT FOR SPECIAL AND ALTERNATIVE EDUCATION
Educational Services Center, Room 220
Telephone: (301) 279-3604

Associate Superintendent: Dr. Hiawatha B. Fountain

The Associate Superintendent Reports to the Superintendent of Schools

STAFF ALLOCATIONS

Positions	Office Total			
	1982 - 83		1983 - 84	
	N	FTE	N	FTE
TOTAL	46	42.5	45	42.3
Administrative and Supervisory Staff. .	13	13.0	13	13.0
Teacher Specialists	14	12.0	14	11.5
Supporting Services	19	17.5	18	17.8

Positions 1983-84	Office of the Associate Superintendent*		Diagnostic and Professional Support Team		Placement** Unit		In-Service** Training Unit	
	N	FTE	N	FTE	N	FTE	N	FTE
TOTAL.	13	12.0	14	13.8	11	10.5	7	6.0
Administrative and Supervisory	3	3.0	8	8.0	1	1.0	1	1.0
Teacher Specialists. . .	2	1.0	1	1.0	6	5.5	5	4.0
Supporting Services. . .	8	8.0	5	4.8	4	4.0	1	1.0

STAFF CHARACTERISTICS

Staff Characteristics 1983 - 84	Office Total		Administrative and Supervisory		Teacher Specialists		Supporting Services	
	N	%	N	%	N	%	N	%
STAFF TOTAL.	45	100.0	13	28.9	14	31.1	18	40.0
HIGHEST DEGREE STATUS***								
No Degree			0	0.0	0	0.0		
Bachelor's	INSUFFICIENT DATA		0	0.0	0	0.0		
Master's			3	6.7	4	8.9		
Master's + 30.			1	2.2	10	22.2		
Doctoral			9	20.0	0	0.0		
YEARS OF EXPERIENCE								
4 or less.	3	6.7	0	0.0	0	0.0	3	6.7
5 - 14	24	53.3	3	6.7	10	22.2	11	24.4
15 - 24.	18	40.0	10	22.2	4	8.9	4	8.9
25 - 34.	0	0.0	0	0.0	0	0.0	0	0.0
35 or more	0	0.0	0	0.0	0	0.0	0	0.0
ETHNIC BACKGROUND/SEX								
White Male	7	15.6	5	11.1	1	2.2	1	2.2
Minority Male.	2	4.4	1	2.2	1	2.2	0	0.0
White Female	31	68.9	5	11.1	10	22.2	16	35.6
Minority Female.	5	11.1	2	4.4	2	4.4	1	2.2

*Child FIND/CFDS Early Childhood Handicapped Unit is included in the staff of the Associate Superintendent for Special and Alternative Education.

**The In-Service Training Unit is located at Lynnbrook Center, 8001 Lynnbrook Drive, Bethesda, Maryland, 20814; the Placement Unit is located at the Educational Service Center, Room 216.

***Supporting services staff data are not available for Highest Degree Status; thus, Office Total is not determined.

DEPARTMENT PROFILE

DEPARTMENT OF INTERAGENCY, ALTERNATIVE AND SUPPLEMENTARY PROGRAMS
Educational Services Center, Room 230
Telephone: (301) 279-3246

Director: Dr. Richard L. Towers

The Director Reports to the Associate Superintendent for Special and Alternative Education

STAFF ALLOCATIONS

Positions	Department Total				Office of the Director*	
	1982 - 83		1983 - 84		N	FTE
	N	FTE	N	FTE		
TOTAL	114	102.7	120	108.0	20	19.3
Administrative and Supervisory Staff. .	14	14.0	17	16.5	2	2.0
Teacher Specialists	61	55.1	62	57.0	10	10.0
Supporting Services	39	33.6	41	34.5	8	7.3

Positions 1983-84	International Student Admissions Office		Home Instruction Unit		Head Start		Chapter 1		ESOL/Bilingual Programs		Interagency and Alternative Programs	
	N FTE		N FTE		N FTE		N FTE		N FTE		N FTE	
	N	FTE	N	FTE	N	FTE	N	FTE	N	FTE	N	FTE
TOTAL	4	3.5	4	4.0	35	29.1	15	15.0	23	19.1	19	18.0
Administrative and Supervisory	1	1.0	1	1.0	7	6.5	2	2.0	2	2.0	2	2.0
Teacher Specialists. . .	1	1.0	2	2.0	10	8.4	11	11.0	13	10.1	15	14.5
Supporting Services. . .	2	1.5	1	1.0	18	14.2	2	2.0	8	7.0	2	1.5

STAFF CHARACTERISTICS

Staff Characteristics 1983 - 84	Department Total		Administrative and Supervisory		Teacher Specialists		Supporting Services	
	N	%	N	%	N	%	N	%
STAFF TOTAL	118	100.0	16**	13.6	62	52.5	40**	33.9
HIGHEST DEGREE STATUS***	INSUFFICIENT DATA		0	0.0	0	0.0	DATA NOT AVAILABLE	
No Degree			0	0.0	7	5.9		
Bachelor's			6	5.1	20	16.9		
Master's			6	5.1	35	29.7		
Master's + 30.			4	3.4	0	0.0		
Doctoral								
YEARS OF EXPERIENCE								
4 or less.	24	20.3	0	0.0	4	3.4	20	16.9
5 - 14	54	45.8	3	2.5	37	31.4	14	11.9
15 - 24.	31	26.3	8	6.8	17	14.4	6	5.1
25 - 34.	9	7.6	5	4.2	4	3.4	0	0.0
35 or more	0	0.0	0	0.0	0	0.0	0	0.0
ETHNIC BACKGROUND/SEX								
White Male	18	15.3	5	4.2	11	9.3	2	1.7
Minority Male.	6	5.1	1	0.8	5	4.2	0	0.0
White Female	66	55.9	6	5.1	35	29.7	25	21.2
Minority Female.	28	23.7	4	3.4	11	9.3	13	11.0

*Kingsley and Phoenix Programs are included in the staff of the Office of the Director.

**Vacant position in Head Start (0.5 FTE) and in ESOL/Bilingual (0.9 FTE).

***Supporting services staff data are not available for Highest Degree Status; thus, Department Total is not determined.

DEPARTMENT PROFILE

0

DEPARTMENT OF SPECIAL EDUCATION AND RELATED SERVICES*
Educational Services Center, Room 220
Telephone: (301) 279-3135

Director: Dr. Thomas J. O'Toole

The Director Reports to the Associate Superintendent for Special and Alternative Education

STAFF ALLOCATIONS

Positions	Department Total**			
	1982 - 83		1983 - 84	
	N	FTE	N	FTE
TOTAL	71	62.9	78	68.9
Administrative and Supervisory Staff. .	7	7.0	9	9.0
Teacher Specialists	39	35.0	43	38.2
Supporting Services	25	20.9	26	21.7

Positions 1983-84	Office of the Director		Service for the Physically Handicapped		Auditory Programs		Speech and Language		Vision Programs		School Based Programs	
	N	FTE	N	FTE	N	FTE	N	FTE	N	FTE	N	FTE
TOTAL	13	12.0	7	7.0	4	3.5	11	9.0	30	27.0	13	10.4
Administrative and Supervisory	2	2.0	1	1.0	1	1.0	1	1.0	2	2.0	2	2.0
Teacher Specialists . .	5	5.0	5	5.0	2	1.5	7	5.5	16	15.0	8	6.2
Supporting Services . .	6	5.0	1	1.0	1	1.0	3	2.5	12	10.0	3	2.2

STAFF CHARACTERISTICS

Staff Characteristics 1983 - 84	Department Total		Administrative and Supervisory		Teacher Specialists		Supporting Services	
	N	%	N	%	N	%	N	%
STAFF TOTAL	78	100.0	9	11.5	43	55.1	26	33.3
HIGHEST DEGREE STATUS***								
No Degree			0	0.0	0	0.0		
Bachelor's			0	0.0	5	6.4		
Master's			4	5.1	17	21.8		
Master's + 30.			2	2.6	19	24.4		
Doctoral			3	3.8	2	2.6		
YEARS OF EXPERIENCE								
4 or less.	14	17.9	0	0.0	3	3.8	11	14.1
5 - 14	41	52.6	3	3.8	25	32.1	13	16.7
15 - 24.	19	24.4	3	3.8	14	17.9	2	2.6
25 - 34.	4	5.1	3	3.8	1	1.3	0	0.0
35 or more	0	0.0	0	0.0	0	0.0	0	0.0
ETHNIC BACKGROUND/SEX								
White Male	10	12.8	3	3.8	6	7.7	1	1.3
Minority Male.	0	0.0	0	0.0	0	0.0	0	0.0
White Female	62	79.5	6	7.7	33	42.3	23	29.5
Minority Female.	6	7.7		0.0	4	5.1	2	2.6

*The department is the administrative head of the Alternative Centers (See p. 207)

**Includes office based staff of the Parent-Infant Early Intervention Program. Refer to the following page for the secondary learning centers and Bridge School.

***Supporting services staff data are not available for Highest Degree Status; thus, Department Total is not determined.

(Continued)

DEPARTMENT PROFILE

DEPARTMENT OF SPECIAL EDUCATION AND RELATED SERVICES (Continued)
Educational Services Center, Room 220
Telephone: (301) 279-3135

SECONDARY LEARNING CENTERS AND BRIDGE SCHOOLS

STAFF ALLOCATIONS

Positions	"Department" Total				Bridge* Schools	
	1982 - 83		1983 - 84		1983 - 84	
	N	FTE	N	FTE	N	FTE
TOTAL	137	114.3	145	116.3	23	20.3
Administrative and Supervisory Staff. .	8	7.0	8	7.0	2	2.0
Teacher Specialists	73	65.3	78	67.3	12	10.3
Supporting Services	56	42.0	59	42.0	9	8.0

SECONDARY LEARNING CENTERS**

Positions 1983-84	Tilden Learning Center		Lee Learning Center		Martin Luther King Learning Center		Walter Johnson Learning Center		Gaithersburg Learning Center		Kennedy Learning Center	
	N	FTE	N	FTE	N	FTE	N	FTE	N	FTE	N	FTE
TOTAL	26	20.0	10	7.6	15	13.4	31	25.7	24	17.1	16	12.2
Administrative and Supervisory	6	5.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0
Teacher Specialists . .	10	9.0	6	5.1	9	8.0	19	16.5	15	11.0	9	7.4
Supporting Services . .	10	6.0	4	2.5	6	5.4	12	9.2	11	6.1	7	4.8

STAFF CHARACTERISTICS

Staff Characteristics 1983 - 84	Centers Total		Administrative and Supervisory		Teacher Specialists		Supporting Services	
	N	%	N	%	N	%	N	%
STAFF TOTAL	145	100.0	8	5.5	78	53.8	59	40.7
HIGHEST DEGREE STATUS***	INSUFFICIENT DATA		0	0.0	0	0.0	DATA NOT AVAILABLE	
No Degree			0	0.0	11	7.6		
Bachelor's			2	1.4	31	21.4		
Master's			3	2.1	33	22.8		
Master's + 30.			3	2.1	3	2.1		
Doctoral								
YEARS OF EXPERIENCE								
4 or less.	51	35.2	1	0.7	12	8.3	38	26.2
5 - 14	66	45.5	2	1.4	45	31.0	19	13.1
15 - 24.	24	16.6	3	2.1	19	13.1	2	1.4
25 - 34.	3	2.1	2	1.4	1	0.7	0	0.0
35 or more	1	0.7	0	0.0	1	0.7	0	0.0
ETHNIC BACKGROUND/SEX								
White Male	30	20.7	6	4.1	21	14.5	3	2.1
Minority Male.	5	3.4	0	0.0	3	2.1	2	1.4
White Female	101	69.7	2	1.4	48	33.1	51	35.2
Minority Female.	9	6.2	0	0.0	6	4.1	3	2.1

*The Bridge Schools Program is located at Albert Einstein High School and Sligo Intermediate.

**Enrollment is reported with the schools where the centers are located; Tilden includes Secondary Learning Centers offices.

***Supporting services staff data are not available for Highest Degree Status; thus, Centers Total is not determined.

DEPARTMENT PROFILE

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DEPARTMENT OF ADULT EDUCATION
Connecticut Park Center
12518 Greenly Drive
Silver Spring, Maryland 20906
Telephone: (301) 942-8304

Director: Dr. Cornell T. Lewis

The Director Reports to the Associate Superintendent for Special and Alternative Education

STAFF ALLOCATIONS

Positions	Department Total			
	1982 - 83		1983 - 84	
	N	FTE	N	FTE
TOTAL	16	15.8	16	15.8
Administrative and Supervisory Staff. .	6	6.0	6	6.0
Teacher Specialists	2	2.0	2	2.0
Supporting Services	8	7.8	8	7.8

STAFF CHARACTERISTICS

Staff Characteristics	Department Total		Administrative and Supervisory		Teacher Specialists		Supporting Services	
1983 - 84	N	%	N	%	N	%	N	%
STAFF TOTAL.	16	100.0	6	37.5	2	12.5	8	50.0
HIGHEST DEGREE STATUS*								
No Degree	INSUFFICIENT		0	0.0	0	0.0		
Bachelor's	DATA		0	0.0	1	6.3	DATA	
Master's			3	18.8	0	0.0	NOT	
Master's + 30.			2	12.5	0	0.0	AVAILABLE	
Doctoral			1	6.3	1	6.3		
YEARS OF EXPERIENCE								
4 or less.	2	12.5	0	0.0	0	0.0	2	12.5
5 - 14	6	37.5	1	6.3	2	12.5	3	18.8
15 - 24.	7	43.8	4	25.0	0	0.0	3	18.8
25 - 34.	1	6.3	1	6.3	0	0.0	0	0.0
35 or more	0	0.0	0	0.0	0	0.0	0	0.0
ETHNIC BACKGROUND/SEX								
White Male	5	31.3	3	18.8	0	0.0	2	12.5
Minority Male.	2	12.5	1	6.3	1	6.3	0	0.0
White Female	9	56.3	2	12.5	1	6.3	6	37.5
Minority Female.	0	0.0	0	0.0	0	0.0	0	0.0

*Supporting services staff data are not available for Highest Degree Status; thus, Department total is not determined.

VI. Specialized Statistical Reports About MCPS

Annual Test Report: 1983-84. Department of Educational Accountability.

Elementary Class Size Study. As of October 1, 1983. Department of Educational Accountability.

Annual Report of Enrollment, Attendance, and Promotions, August 1983.
Department of Educational Accountability

1983 Update of the 15-Year Comprehensive Master Plan for Educational Facilities, Department of Educational Facilities Planning and Development.

Report of Minority Group Membership of Pupils. As of September 30, 1983.
Department of Educational Accountability. (Run date November 3, 1983)

Official Enrollment by Grade, School, and Area. As of September 30, 1983.
Department of Educational Accountability. (Run date November 3, 1983)

Permanent Withdrawals Grades 7 - 12, by Cause (1972 - 73 through 1982 - 83).
Department of Educational Accountability.

Property Destruction Report: FY1983. School Security Office.

Report of Student Mobility by School, Area, and County. August 17, 1983.
Department of Educational Accountability.

Scheduled Days of Instruction: 1983 - 84. August, 1983. Department of Educational Accountability.

Secondary Class Size Study. As of October 31, 1983. Department of Educational Accountability